

**COVENANT RELATIONSHIP BETWEEN
THE PRESBYTERY OF LAKE MICHIGAN AND GREENWOOD MINISTRIES ASSOCIATION**

I. THE LEGAL INSTITUTIONS

The Presbytery of Lake Michigan, a Presbytery of the Presbyterian Church USA, is a Michigan Ecclesiastical Corporation.

The Greenwood Ministries Association is a non--profit corporation of the State of Michigan and governed as such according to the laws of the State of Michigan.

II. THE MISSION OF GREENWOOD MINISTRIES ASSOCIATION

The mission of Greenwood Ministries Association is to establish a ministry where everyone can learn and live more fully into the joy of being a Christian. Through both traditional camp ministries and other new endeavors, it hopes to facilitate spiritual growth, environmental stewardship, human development and service to our neighbors.

III. THE RELATIONSHIP OF GREENWOOD MINISTRIES ASSOCIATION AND THE PRESBYTERY OF LAKE MICHIGAN

This covenant is an agreement between the Presbytery of Lake Michigan (PLM), acting by and through its authorized agent, the Greenwood Administrative Commission (GAC), and Greenwood Ministries Association (GMA) to affirm their relationship of mutual spiritual support. To fulfill its role in relation to the PLM, GMA operates under sole direction of the GMA Board, which is elected by the members of the GMA. The Board is responsible for the operation and finances of the GMA and serves as trustees for the GMA.

IV. DISSOLUTION PROCESS

In the event GMA should decide that it is no longer a viable ministry and the GMA Board of Trustees votes to dissolve, then it shall:

(1) Notify the PLM Trustees or its successor;

(2) Give a full and complete report of all assets and liabilities to the PLM Trustees; , which shall include, but not be limited to, an itemized listing of all funds and other assets which have been donated to GMA subject to restrictions on their use or disposition, a clear statement of each such restriction, and information that will enable the PLM Trustees to contact the donors of such restricted funds or gifts;

3) Defer to the PLM Trustees regarding the disposition of all correspondence and all administrative, financial, and other records, and dispose of its assets in accordance with Article VII of its current Articles of Incorporation, which provision GMA agrees not to delete or amend during the term of this Covenant Agreement.

(4) It shall also provide all accounting and corporate records (or copies thereof), all insurance correspondence - including claims or threats of claims for any sort of injury or legal wrong within 15 days of the GMA Board decision to dissolve.

V. THE PROMISE OF GREENWOOD MINISTRIES ASSOCIATION TO THE PRESBYTERY OF LAKE MICHIGAN

- A. The GMA Board covenants to offer opportunities for staff leadership, administration, and facilities for appropriate training events, programs, seminars, and a host of related activities including a summer camp program. The GMA Board will strive to be sensitive to the needs of Presbyterian congregations of all sizes.
- B. The GMA Board will provide financial oversight and planning to keep Camp Greenwood fiscally healthy and its facilities in repair, as well as installing facility improvements as deemed appropriate by GMA and consistent with the terms of the lease between the two parties.
- C. The GMA Board and staff will strive to support the mission of PLM and the PC(USA) in achieving the great ends of the Church.
- D. The GMA Board will operate according to its Bylaws. It shall provide the PLM, through the Greenwood Administrative Commission, a current copy of the GMA By-laws within 30 days of any changes to its By-laws.
- E. GMA through its Board will provide programming and leadership to uphold the historic and present focus of the Reformed Tradition and the PC(USA).
- F. GMA will work in cooperation and collaboration with other institutions to strengthen and broaden its ministry.
- G. GMA will provide the PLM Trustees and Leadership Team, through the Greenwood Administrative Commission, a descriptive Annual Report summarizing Camp Greenwood's operation for the preceding year no later than 120 days after the end of each calendar year.
- H. GMA will keep itemized financial records of its receipts, expenditures, accounts receivable, and accounts payable. GMA will make those records available for inspection by representatives of the GAC, within 14 days after a request is made, not more frequently than quarterly, at such time and place as may be mutually agreeable. GAC recognizes that certain donor or camper records shall remain confidential and not subject to inspection.
- I. Financial Reporting
GMA shall provide the GAC with a copy of each year's Form 990 or 990EZ as filed with the IRS by May 30 of each subsequent year.

J. GMA shall provide the GAC the following:

1. A copy of the Board approved Minutes of each meeting of the GMA Board of Directors on a quarterly basis. Minutes to be submitted within 21 days after the end of each calendar quarter.
2. A Financial Report (meaning a Statement of Income and Expenditures and a Balance Sheet) which fairly and consistently presents the financial operations of the GMA for each fiscal quarter within 21 days following the end of each calendar quarter.
3. Ministry Involvement Reports (MIR) on April 30, July 31, September 30, and December 31 each calendar year. Each report shall provide any information the GMA deems pertinent to demonstrate the ways in which it is fulfilling its mission for the period since the previous report.

VI. THE PROMISE OF PRESBYTERY OF LAKE MICHIGAN TO GREENWOOD MINISTRIES ASSOCIATION

- A. The PLM affirms and supports the GMA's official affiliation with the PC (USA). The PLM recognizes the GMA as one of its Presbytery-affiliated entities providing a variety of camping activities and other programs, including ecumenical programs with various denominations.
- B. PLM allows GMA to promote Camp Greenwood to the churches within the bounds of the Presbytery, and the PLM will include GMA activities and announcements in its E-bulletin, consistent with the policies of the E-bulletin.
- C. PLM will give Camp Greenwood consideration as a site for its programs each year and will encourage its congregations to also give Camp Greenwood consideration for their programs and conferences.
- D. PLM staff and Leadership Team members and the GAC will strive to support the mission of GMA.
- E. The PLM intends to draft and execute a lease agreement with option to purchase with respect to those parcels authorized for lease to the GMA by resolution adopted at the December 04, 2018 stated meeting of the PLM, on terms consistent with said resolution(s).
- F. PLM does not commit to any future financial support of the GMA although its congregations will be encouraged to financially support GMA ministries.
- G. The GAC will communicate in a timely fashion regarding issues affecting the GMA.

VII. Duration of Covenant

This covenant shall be in force from the date of its signing until December 31, 2021.

VIII. Entire Agreement, Amendment

- A. This covenant contains the entire understanding between the parties and supersedes any previous understanding and agreements between them respecting the subject matter of this covenant, excluding lease agreements.
- B. The terms of this covenant may not be changed in any way, either by addition, deletion, waiver, or otherwise, unless both parties agree in a writing signed by authorized agents of both parties.

Effective Date of Covenant

May 28, 2019

Presbytery of Lake Michigan
Rev Calvin Bremer

Rev. Calvin Bremer
Greenwood Administrative Commission
Moderator

Greenwood Ministries Association
Karen Fitz La Barge

Rev. Karen Fitz La Barge, President